

2025 Travel Symposium



Wednesday, May 14th

S.J. Quinney College of Law
383 South S University St
Salt Lake City, UT 84112

8:30 AM - 10:00 AM

Registration - Lobby

9:00 AM - 1:00 PM

Vendors - Lobby

9:00 AM - 10:00 AM

New User/Refresher Session:

Requests, Reports, Reconciliation vs Reimbursement,
and a Fun Review! By Miles Stump, June Marsh & Ally
Berry in the Moot Courtroom

10:00 AM - 11:00 AM

Photo Op with Swoop! - Lobby

10:15 AM - 11:00 AM

Panel Discussion with FAQ Session
By Travel Team in the Moot Courtroom

11:15 AM - 11:45 AM

What's New in Travel
By Melaney McKellar in the Moot Courtroom

12:15 PM - 1:15 PM

Lunch - Terrace

1:30 PM - 3:30 PM

30 Minute Breakout Sessions:
Policy, Auditing and Best Practices
By Ally Berry in Room 6623

Unassigned & Unexpensed Differences
By June Marsh in 6619

Concur and Peoplesoft Relationship
By Miles Stump in Room 6500

4:00 PM - 4:45 PM

Finance Session
Reporting, Processor Role, Elevated Permissions and
Approval Workflow
By Miles Stump & Ally Berry in the Moot Courtroom



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